



Mail centers are being asked to do more today with fewer resources. Cutting costs is at the top of the list, yet maintaining service levels throughout the organization is required. When it comes to employees shipping their own packages, most lack the insight and understanding to make the best shipping decisions. In addition, organizations need to maintain control by enforcing business rules and providing employees access to the best carrier rates available.

SendSuiteLive™ brings the power of mail center shipping to the desktop through web-based services, ensuring the most current rates and services are always available. Employees can make shipping choices based on cost and delivery service, while adhering to the business rules set by the company—all provided through an easy, intuitive interface.

# SENDSUITE LIVE™

GLOBAL LOGISTICS MANAGEMENT SOLUTION



**FOR THE DESKTOP**

YOUR CONNECTION TO A NETWORK OF SHIPPING SERVICES

## COST SAVINGS

You'll have a complete view of shipping expenses across your enterprise and the ability to establish shipping guidelines throughout. This provides you with:

- More control of users spend by implementing standard shipping rules that regulate choices for Desktop users while providing cost savings that meet service needs
- Ability to minimize unnecessary surcharges with address validation capabilities and effectively capture, allocate and analyze these costs
- Web-based services that ensure updates are immediately accessible throughout the enterprise to improve compliance, as carriers introduce new services or rates

## IMPROVED PRODUCTIVITY

Providing your enterprise self-service shipping capabilities frees up your resources to do things more critical to your operation. It also assists to:

- Eliminate handwritten forms and the need for mail center staff to manually re-enter transaction data or rely on manually kept logs
- Provide better service to users by informing them of the status of incoming or outgoing shipments, reducing calls to mail center staff
- Transmit information electronically helping to eliminate costly errors
- Avoid confusing, unclear waybills that could lead to delayed shipments

## VISIBILITY AND CONTROL

By establishing corporate guidelines for self-service shipping, you'll gain enhanced compliance and control. You'll realize:

- Enterprise-wide shipping and expense analytics functionality—including graphical tools—allowing views of historical and real-time information to identify trends, problems, and opportunities
- Package tracking inside and outside the organization, including ability to determine when shipments are received
- Email notifications advising users that packages have been sent or delivered
- Cost allocation ability for all shipment transactions, including validation of account, sub account and sub-sub-account

## EMPLOYEES AND THE DESKTOP

Whether employees are based within the home office building, or working remotely, SendSuite Live's web-based services provide them the flexibility to choose carriers and services to meet their needs, while adhering to business rules set by the organization.

Users can:

- Shop rates, create ship requests and generate shipping labels from a desktop printer without the need to have a mail center in the same location
- Stay informed about status of shipments without constant calls to the mail center
- Use more advanced features, such as Batch Shipping Requests, Returned Shipping Labels for Recipient, and special services



## PB ADVANTAGE

Pitney Bowes knows logistics. We've been helping customers determine the best way to manage their shipping operations for decades. Through our national service and sales professionals, we pride ourselves in our ability to work with each of our clients to solve their unique situation and create solutions that will help make their business run more productively and profitably.



## POINT. SHOOT. SAVE.

SCAN THE QR CODE WITH YOUR MOBILE DEVICE AND START SAVING ON YOUR OPERATION'S SHIPPING COSTS TODAY.

[pb.com/sendsuitelive](http://pb.com/sendsuitelive)



World Headquarters  
1 Elmcroft Road  
Stamford, CT 06926-0700

For more information,  
call 1-800-MR-BOWES or visit  
us online: [pb.com/sendsuitelive](http://pb.com/sendsuitelive)